

Borough Council of
**King's Lynn &
West Norfolk**



King's Lynn Area Consultative Committee

Agenda

**Monday, 21st September, 2020
at 3.00 pm**

**Remote meeting on Zoom and available for the
public to view on [WestNorfolkBC on You Tube](#)**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

**KING'S LYNN AREA CONSULTATIVE
COMMITTEE AGENDA**

DATE: MONDAY, 21ST SEPTEMBER, 2020

**VENUE: REMOTE MEETING ON ZOOM AND AVAILABLE
FOR THE PUBLIC TO VIEW ON
WESTNORFOLKBC ON YOU TUBE - ZOOM AND
YOU TUBE**

TIME: 3.00 pm

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. MINUTES OF PREVIOUS MEETING (Pages 6 - 10)

To confirm as a correct record the minutes of the previous meeting.

3. DECLARATIONS OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. URGENT BUSINESS

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. CHAIRMAN'S CORRESPONDENCE (IF ANY)

7. POLICING IN KING'S LYNN - 6 MONTHLY UPDATE INCLUDING THEIR ROLE DURING COVID-19

Superintendent Buckley and Joanne Rew from the Operational Partnership Team will provide the Committee with the 6 monthly Policing update including their role during COVID-19.

8. PRESENTATION ON FLYTIPPING INCLUDING ENVIRONMENTAL CRIME

The Committee receive a presentation on Flytipping including environmental crime.

9. UPDATE ON THE PARISH PARTNERSHIP SCHEME - INSTALLATION OF BUS SHELTERS

Peter Gray will provide the Committee with an update on the installation of bus shelters at William Booth Road / Minister Court, Saddlebow Road and Langley Road, King's Lynn.

10. REMINDER - PARISH PARTNERSHIP SCHEME 2021/2022

Just a reminder that the Committee has been invited to submit bids again to the Parish Partnership Scheme for the financial year 2021/2022. The closing date for submissions will be 4 December but any scheme will need to be considered at the Special Expenses meeting scheduled for 9 November 2020.

11. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 11 - 16)

The Committee is asked to consider items for a future Work Programme for

The Committee is also asked to consider the Cabinet's Forward Decision List.

12. DATE OF NEXT MEETING

The next meeting of the Committee is scheduled for **Monday 9 November 2020** via Zoom.

To: Members of the King's Lynn Area Consultative Committee

Councillors Miss L Bambridge, F Bone, J Collop, S Collop, A Dickinson, G Howman, C Hudson, B Jones, C Joyce, A Kemp, J Lowe, J Rust, A Tyler and M Wilkinson

For Further information, please contact:

Kathy Wagg
Borough Council of King's Lynn & West Norfolk
King's Court, Chapel Street
King's Lynn PE30 1EX

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

KING'S LYNN AREA CONSULTATIVE COMMITTEE

Minutes from the Meeting of the King's Lynn Area Consultative Committee held on Thursday, 16th July, 2020 at 3.00 pm in the Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube

PRESENT:

Councillors Miss L Bambridge, F Bone, S Collop, A Dickinson, G Howman, C Hudson, B Jones, C Joyce, A Kemp, J Lowe, J Rust, A Tyler and M Wilkinson

In attendance:

Councillor Long and Councillor Mrs Nockolds

The Democratic Services Officer then carried out a roll call to confirm attendees.

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor J Collop.

The Committee wished for their best wishes to him for a speedy recovered be recorded. The Chairman advised that hopefully he would be discharged from hospital on Monday.

The Chairman also asked for the Committee's thoughts and thanks be given to all the key workers and officers who had been at work during the pandemic and had worked hard behind the scenes to support the Council.

2 MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 16 January 2020 were agreed as a correct record.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 URGENT BUSINESS

There was no urgent business.

5 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor A Ryves

6 **CHAIR'S CORRESPONDENCE (IF ANY)**

There was no Chair's correspondence to report.

7 **LILY PRESENTATION**

[Click here to view the recording of this item on You Tube.](#)

The Committee received a presentation from Judith Berry, Careline and Community Services Manager, on work carried out during COVID-19, as follows:

- Lily was already been established so could immediately respond;
- 2,500 vulnerable were identified and personally contacted;
- 40 volunteers supporting the response;
- Over 1,900 doorstep welfare checks made by volunteers (by week ending 19 June 2020);
- Over 2600 calls were made into the community hub;
- Referrals to Lily 1,173
- Over 200 food parcels to residents in West Norfolk were delivered;
- Partnership working including local VCSE organisations.

The Chair stated that it was a relief to know that through the national crisis there was a network to support the local community. He also added that residents in his area were really impressed with the contact made by Lily and other organisations. He congratulated the Lily Team on the work carried out.

The Assistant Director explained that Council was still in the response phase and would move into recovery. At the current time, the presentation was for the whole Borough as there had not been time to split the data up and look specifically at the King's Lynn area, but this could be revisited in the future.

Councillor Mrs Wilkinson stated that she would like to offer her appreciation for all the support that she and her husband had received. The phone calls were very gratefully received and in certain cases, she felt that the team went above and beyond.

Councillor Rust also echoed the comments from Councillor Mrs Wilkinson as her mother had been contacted several times and made a lot of difference to her.

Officers then responded to questions from the Committee.

The Chair thanked John Greenhalgh and Judith Berry for the presentation.

8 **SPECIAL EXPENSES**

[Click here to view the recording of this item on You Tube.](#)

The Assistant Director gave a presentation on the breakdown of Special Expenses for King's Lynn. She presented last year figures for special expenses for the Committee to view. It was agreed that the spreadsheet would be sent to the Committee.

Councillor Kemp referred to open spaces and level of street cleansing in West Lynn compared to the rest of the town. The Assistant Director advised that this would be written into the contract and she would check the level of detail in the contract.

The Leader explained that there would be a schedule of works for the Town Centre and one for the outlying areas of King's Lynn, but this would be less than what was provided for the town centre.

In response to a further question from Councillor Kemp, the Assistant Director explained that the level of detail in the contract needed to be established and whether this was being carried out.

The Chair referred to a bench that he would like to be installed and asked where this would fit in. The Assistant Director undertook to find this out and respond to the Chair.

Councillor Howman asked whether the new bus shelter at Peckover Way came under King's Lynn or South Wootton. The Assistant Director undertook to find out this information and provide a response to Councillor Howman.

Councillor Kemp referred to the provision of litter bins and was concerned that she had not had a response. The Assistant Director offered to follow this up.

Any further questions to be emailed to Michelle Drewery. The Chair thanked Michelle for attending the meeting.

9 **PARISH PARTNERSHIP SCHEME**

[Click here to view the recording of this item on You Tube.](#)

The Assistant Director explained that the letter from Norfolk County Council had invited the Council to submit bids to the Parish Partnership

again. The letter outlined the types schemes that would be acceptable and those which would not.

The Assistant Director reminded the Committee of the criteria and timescales for bids to be submitted.

Councillor Rust explained that she had put forward a bid for SAM signs which had been supported by both County Councillors which had been successful.

Councillor Mrs S Collop asked about timescales for installing the bus shelters and also outlined her scheme for traffic calming for Marsh Lane.

The Chair advised that he supported Councillor Mrs Collop's proposal for traffic calming for Marsh Lane.

Councillor Mrs Kemp referred to the proposed play area at South Lynn Community Centre, and stated that she was very much looking forward to it and was much needed.

The Assistant Director advised that he would find out information when the bus shelters and the play area would be installed.

Councillor Mrs Wilkinson added that she had put forward a scheme for a bus shelter at Winston Churchill Drive. She explained that she had experienced problems contacting her County Councillor for any schemes going forward. She added that £1,000 had also been allocated for marketing of South Lynn Community Centre and Fairstead Community Centre.

10

COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST

[Click here to view the recording of this item on You Tube.](#)

The Committee noted the Work Programme and Cabinet's Forward Decision List.

Councillor Howman asked whether the Committee should be able to make comments on the Parkway planning application.

It was explained that the application had been considered by the KLACC Sub-Group. The Sub-Group had asked for the application to go back to them for consideration once further information had been received, and before it was due to be considered by the Planning Committee.

It was asked whether the Assistant Director for Corporate Projects could brief the affected Ward Councillors again. The Democratic Services undertook to find out.

Councillor Howman explained that he was concerned that the public consultation had been cancelled due to Covid-19. Councillor Rust explained that she had listened in on the Planning Sub-Group meeting where it was explained that there was no legal requirement to carry out a public consultation event, but the public could still make their written comments on the application.

11 **DATE OF NEXT MEETING**

The next meeting was scheduled to take place on Monday 21 September 2020 on Zoom.

The meeting closed at 4.26 pm

**KING'S LYNN AREA CONSULTATIVE COMMITTEE
WORK PROGRAMME 2020 / 2021**

Date to be agreed – 18 November 2019

- Special Meeting to look at the King's Lynn Transport Study

16 January 2020

- Governance Arrangements – Cllrs Devereux, Moriarty & T Huggins will attend
- Special Expenses Monitoring Report
- Bus Shelter Policy for the unparished area of King's Lynn

19 March 2020 - cancelled

- *Policing in King's Lynn – 6 monthly update*
- *Programme of Events*
- *Update on King's Lynn Ferry*
- *Flytipping*
- *Update on the Railway Service*

16 July 2020

- LILY presentation on work carried out during COVID-19
- Special Expenses explanation
- Parish Partnership Scheme

11

Agenda Item 11

21 September 2020

- Policing in King's Lynn – including their role during COVID-19
- Flytipping, etc
- Updated Bus Shelter policy

9 November 2020 – Special Expenses

- Parish Partnership Scheme 2021/22
- 2021/2022 King's Lynn Special Expenses

28 January 2021

- Special Expenses Monitoring Report

22 March 2021

- Policing in King's Lynn – 6 monthly update

12

Potential future items to be programmed:

- Invite representative from the Conservancy Board
- Dr Paul Richards – Heritage Promotion in King's Lynn
- Invite representative from the Shakespeare's Guildhall Trust
- Programme of Events
- COVID 19 - Impact on bus / train / ferry services
- Update on Towns Deal, Future High Street Fund, and any other funding opportunities.

FORWARD DECISIONS LIST

| Date of meeting | Report title | Key or Non Key Decision | Decision Maker | Cabinet Member and Lead Officer | List of Background Papers | Public or Private Meeting |
|------------------------|---|--------------------------------|-----------------------|---|----------------------------------|---|
| 22 September 2020 | | | | | | |
| | Climate Change Policy | Key | Council | Environment Exec Dir – G Hall | | Public |
| | Notice of Motion 1/20 – Cllr de Whalley | Non | Council | Leader Asst Dir Environment & Planning | | Public |
| | Scrutiny and the Executive Protocol | Non | Council | Leader Chief Executive | | Public |
| | Standing Orders and Articles Review | Non | Council | Leader Chief Executive | | Public |
| ω | Revised Budget | Key | Council | Leader Asst Dir - Resources | | Public |
| | Revised Capital Programme | Key | Council | Leader Asst Dir - Resources | | Public |
| | Housing Delivery Test – Action Plan | Key | Cabinet | Development Asst Director – Environment & Planning | | Public |
| | KLIC Loan Settlement Agreement | Key | Cabinet | Leader Asst Dir – Property & Projects | | Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority) |

| Date of meeting | Report title | Key or Non Key Decision | Decision Maker | Cabinet Member and Lead Officer | List of Background Papers | Public or Private Meeting |
|------------------|--|-------------------------|----------------|---|---------------------------|---|
| 17 November 2020 | | | | | | |
| | Update to the Major Project Board Terms of reference | Non | Cabinet | Leader Asst Dir Property & Projects – M Henry | | Public |
| | Major Housing Project 2 | Key | Council | Project Delivery Asst Dir Companies and Housing Delivery – D Gagen | | Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority) |
| 14 | Salters Road, King's Lynn | Key | Council | Project Delivery Asst Dir Companies and Housing Delivery – D Gagen | | Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority) |
| | Lynnsport one | Key | Council | Project Delivery Asst Dir Companies & Housing Delivery – D Gagen | | Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority) |
| | Southend Road and Hunstanton Bus Station | Key | Council | Project Delivery Asst Dir Companies and Housing Delivery – D Gagen | | Private - Contains exempt Information under para 3 – |

| | | | | | | |
|----|--------------------------------|-----|---------|--|--|---|
| | | | | | | information relating to the business affairs of any person (including the authority) |
| | Parkway | Key | Council | Project Delivery Asst Dir Companies and Housing Delivery – D Gagen | | Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority) |
| | Statement of Licensing Policy | | Council | Commercial Services Assistant Director Environment and Planning | | |
| 15 | Strategic Property Acquisition | Key | Cabinet | Business Development Asst Dir Property & Projects – M Henry | | Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority) |
| | Careline Alarms Contract | Key | Cabinet | Housing Asst Dir Community & Partnerships | | Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority) |
| | Covid 19 – Recovery Plan | Key | Council | Leader Asst to C Ex | | Public |

| | | | | | | |
|--|--|-----|---------|--|--|---|
| | Care and Repair Contractors Framework for aid and adaptations work | Key | Cabinet | Leader Central Services | | Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority) |
| | Food Waste Collection | Key | Council | Leader Asst Dir Operations and Commercial | | Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority) |

| Date of meeting | Report title | Key or Non Key Decision | Decision Maker | Cabinet Member and Lead Officer | List of Background Papers | Public or Private Meeting |
|------------------------|---------------------|--------------------------------|-----------------------|--|----------------------------------|----------------------------------|
| 5 January 2021 | | | | | | |
| | | | | | | |

| Date of meeting | Report title | Key or Non Key Decision | Decision Maker | Cabinet Member and Lead Officer | List of Background Papers | Public or Private Meeting |
|------------------------|---------------------|--------------------------------|-----------------------|--|----------------------------------|----------------------------------|
| 2 February 2021 | | | | | | |
| | Budget | Key | Council | Leader Asst Director Resources | | Public |